

**RESOLUTION NO. 166 OF 2024**

**A RESOLUTION AMENDING SECTION 2-1(D) OF THE CITY OF SHREVEPORT PURCHASING REGULATIONS & PROCEDURES MANUAL CONCERNING AUTHORITY TO CONTRACT FOR CONSULTING, INSURANCE AND OTHER SERVICES, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**BY COUNCILMEMBERS:           URSULA BOWMAN, AND  
  TABATHA TAYLOR**

**WHEREAS**, the City Council, pursuant to Section 26-270 of the Code of Ordinances, has the authority to establish purchasing rules and regulations; and

**WHEREAS**, the City's purchasing policies and procedures set forth a threshold that would require consulting, insurance and other services to be obtained using Request for Proposals; and

**WHEREAS**, pursuant to La. R.S. 39:1617, contracts for professional services may be awarded without being obtained through a competitive bidding process; and

**WHEREAS**, the City Council desires to amend Section 2-1(D) of the City of Shreveport Purchasing Regulations & Procedures to reflect state law.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 2-1(D) of the City of Shreveport Purchasing Regulations & Procedures be hereby amended to read as follows:

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**2-1    Authority to Contract for Certain Services**

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D.       Consulting, Insurance and other Services shall be obtained through the Purchasing Division using Request for Proposals when the contract amount is expected to be \$100,000 or more, unless written approval of an alternate method is provided by the Chief Administrative Officer. If the amount is less than \$100,000, the Department Head may make two recommendations to the Chief Administrative Officer and the Chief Administrative Officer may select the firm.

The aforementioned notwithstanding, in accordance with La. R.S. 39:1621, contracts for consulting services which have a total maximum amount of compensation of \$75,000 or more for a twelve-month period shall be awarded through the Purchasing Division using Request for Proposals.

**BE IT FURTHER RESOLVED** that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect the other provisions, items, or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared severable; and

**BE IT FURTHER RESOLVED** that this Resolution shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

**THUS DONE AND RESOLVED** by the City Council of the City of Shreveport, Louisiana.

**APPROVED AS TO LEGAL FORM:**

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**City Attorney's Office**