

**FACT SHEET**

**CITY OF SHREVEPORT,  
LOUISIANA**

**A RESOLUTION AUTHORIZING THE MAYOR  
TO EXECUTE A LEASE AGREEMENT BETWEEN  
THE CITY OF SHREVEPORT AND THE CADDO  
PARISH SCHOOL BOARD AND TO OTHERWISE  
PROVIDE WITH RESPECT THERETO.**

**DATE**  
November 19, 2024

**ORIGINATING DEPARTMENT**  
SPAR  
**COUNCIL DISTRICT**

**SPONSOR**

**PURPOSE**

To authorize the mayor to execute a lease between the City of Shreveport and the Caddo Parish School Board for buildings and property located at 6514 W. Canal Blvd, Shreveport, Louisiana 71108 to be used as a Shreveport Police Department substation.

**BACKGROUND INFORMATION**

Current conditions at the Shreveport Police Department facility, 1234 Texas Avenue, present a hazard to the health and welfare of SPD staff and require staff be relocated to more suitable facilities. The department identified properties within the city to lease and utilize for substations. Appropriate SPD staff will be relocated to these locations. One property is located at 6514 W. Canal Blvd, Shreveport, Louisiana 71108. The premises consist of a portion of the Sunset Acres Elementary School building. The property is owned by the Caddo Parish School Board. Proposed lease terms are for an initial term of 15 months at \$3,000.00 per month. The lease may be renewed on a month-to-month basis not to exceed an additional 24 months. This resolution authorizes the mayor to execute the lease for the described property.

**TIMETABLE**

Introduction: November 22, 2024  
Final Passage: December 10, 2024

**ATTACHMENT(S)**

Lease Agreement

**SPECIAL PROCEDURAL REQUIREMENTS**

**ALTERNATIVES**

(1) Adopt the resolution as submitted, or (2) Amend the resolution, or (3) Reject the resolution.

**RECOMMENDATION**

Approval of this ordinance is recommended.

**FACT SHEET PREPARED BY:** Edward F. Jones  
Assistant City Attorney

**RESOLUTION NO. 185 OF 2024**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT BETWEEN THE CITY OF SHREVEPORT AND THE CADDO PARISH SCHOOL BOARD AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**WHEREAS**, due to hazardous conditions at the current Shreveport Police Department (SPD) facility, 1234 Texas Avenue, the City of Shreveport desires to relocate SPD staff to more suitable locations; and

**WHEREAS**, SPD identified property located within the city suitable for use as police substations; and

**WHEREAS**, one property identified by SPD as suitable for use as an SPD substation is a portion of the Sunset Acres Elementary School located at 6514 W. Canal Blvd, Shreveport, Louisiana 71108

**WHEREAS**, the property is owned by the Caddo Parish School Board who agreed to lease the property to SPD for an initial 15 month term for \$3,000.00 per month renewable on a month to month basis for an additional 24 months; and

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Shreveport, in due, regular, and legal session convened, that the mayor is hereby authorized to enter into a lease with the Caddo Parish School Board substantially in accordance with the draft thereof filed for public inspection with the original of this resolution in the Office of the Clerk of Council on November 19, 2024.

**BE IT FURTHER RESOLVED** that if any provisions or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items, or applications; and, to this end, the provisions of this ordinance are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

**APPROVED AS TO LEGAL FORM:**

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City Attorney's Office