

Office of The Mayor
Shreveport, Louisiana

TOM ARCENEUX
MAYOR



505 TRAVIS STREET, SUITE 200
SHREVEPORT, LOUISIANA 71101
(318) 673-5050

January 21, 2025

To: Shreveport City Council Members
From: Mayor Tom Arceneaux
Re: Confirmation of Mayor's Appointment
(Risk Manager)

Dear Council Members,

Subject to your confirmation, I am recommending the appointment of Karen E. Hooks as Risk Manager.

Ms. Hooks is a graduate of the University of Louisiana in Monroe, and has 27 years of experience in the insurance industry as a Claims Manager, Adjuster and Team Leader. She brings a wealth of knowledge and experience to the position as Risk Manager.

(Risk Manager \$115,000 – Base Salary)
Karen E. Hooks

Attached is her resume for your review. If you have questions relating to this appointment or additional information is required, please contact me at (318) 673-5010 or Tom.Arceneaux@shreveportla.gov.

Sincerely,

Tom Arceneaux
MAYOR

Cc: Attorney Marcus Edwards