

**FACT SHEET**

**CITY OF SHREVEPORT, LOUISIANA**

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**TITLE**

An ordinance authorizing an encroachment into the City’s public right-of-way located at 500 Fannin Street, as more fully described herein, and to authorize the Mayor, or his designee, to execute an encroachment permit with the State of Louisiana, Office Facilities Corporation, and to otherwise provide with respect thereto.

**DATE**

5/12/2025

**ORIGINATING DEPARTMENT**

Public Works

**COUNCIL DISTRICT**

District A

**SPONSOR**

No Sponsor

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**PURPOSE**

To authorize an encroachment into the City’s public right-of-way and to authorize the Mayor, or his designee, to execute an encroachment permit.

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**BACKGROUND INFORMATION**

The City’s Public Works Department received an application for an encroachment permit from the State of Louisiana, Office Facilities Corporation. This encroachment into the City’s public right-of-way is located at McNeill Street, although the actual address of the building is 500 Fannin Street. This permit will allow for structural footings for the new State building to be in the City right-of-way.

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**TIMETABLE**

Introduction: 05/13/2025

Final Passage: 06/10/2025

**ATTACHMENTS**

Property Image Encroachment Agreement

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**SPECIAL PROCEDURAL REQUIREMENTS**

Pursuant to Shreveport City Charter Section 4.17, every ordinance or resolution granting, amending or extending any right to occupy or use the streets, highways, bridges or public places in the city for any purpose, shall be complete in the form in which it is finally passed, shall remain on file with the clerk of council for public inspection for at least one (1) week before the final passage or adoption thereof, and shall be published once, together with a notice of the time at which the council proposes to take final action thereon, in the official journal at least one (1) week before the final passage or adoption thereof

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**FINANCES**

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**SOURCE OF FUNDS**

NA

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**ALTERNATIVES**

(1) Adopt the ordinance as submitted, or (2) amend the ordinance, or (3) reject the ordinance.

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**RECOMMENDATION**

It is recommended the City Council adopt the ordinance.

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**FACT SHEET PREPARED BY:**

Stephen Terese