

**SUMMARY MINUTES
SHREVEPORT CITY COUNCIL
ADMINISTRATIVE CONFERENCE
*March 11, 2024***

The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Jackson at 3:01 p.m., Monday, March 11, 2024, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Jon Glover and the Pledge of Allegiance was led by Councilman Taliaferro. On roll call, the following members were present: Councilwoman Tabatha Taylor, Councilmen Gary Brooks, Jim Taliaferro, Alan Jackson, Grayson Boucher (arrived at 3:14 p.m.), James Green and Councilwoman Ursula Bowman. 7. Absent: 0. The Council met and set the following agenda for Tuesday, March 12, 2024, agenda:

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**ADMINISTRATIVE CONFERENCE
March 11, 2024
AND
CITY COUNCIL MEETING AGENDA
March 12, 2024**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE/CITY COUNCIL/SPECIAL MEETING FEBRUARY 26, 2024 FEBRUARY 27, 2024**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
 - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
 - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
 - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
 - D. REPORTS:**
 - Property Standards Report (resolution 7 of 2003)
 - Revenue Collection Plan & Implementation Report (resolution 114 of 2009)
 - Master Plan Committee Report (resolution 132 of 2012)
 - Budget to Actual Financial Report (resolution 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
 - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**
 - B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

Craig Lee made general comments as it relates to crime prevention.

Jeremy Taylor made general comments as it relates to evictions and Cargil Field.

Marvin Muhammad and made general comments as it relates to the bond, eviction process and Resolution No. 37 of 2024.

C. CONFIRMATION AND APPOINTMENTS: Madison Poche – Metropolitan Shreveport Zoning Board of Appeals, Don Howard and Reginald Abrams, Sr. – Shreveport Memorial Library Board, Edward L. Davis and Darlene Meadows – Housing Authority of the City of Shreveport

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: NONE

ORDINANCES: NONE

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS: NONE

ORDINANCES: NONE

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

37 Acknowledging and thanking the City of Shreveport and the Shreveport Police Department for reopening the Ann Brewster suicide case, and otherwise providing with respect thereto. (A/Taylor)

38 Dedicating the 2300 block of Lewis Place in honor of Courtland T. Milloy, Sr., and otherwise providing with respect thereto. (A/Taylor)

39 Supporting the construction and development of the Retreat at Northside, and otherwise providing with respect thereto. (A/Taylor)

40 Recognizing Jon Glover, and otherwise providing with respect thereto. (G/Bowman)

41 Recognizing Myrtis Edwards, and otherwise providing with respect thereto. (G/Bowman)

42 Establishing a Shreveport Youth Council comprised of local high school students, and to otherwise provide with respect thereto. (E/Jackson)

43 Establishing policies for payment assistance to the city's water and sewer utility customers and to otherwise provide with respect thereto.

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO MARCH 26, 2024)

44 Giving city council approval for the mayor to pay the premiums and execute documents in connection with the purchase of insurance for city buildings, facilities and activities for the period beginning April 1, 2024 and otherwise providing with respect thereto.

45 Ratifying the execution of certain documents and instruments relative to the subordination of the loan and mortgage to Uneeda Biscuit Limited Partnership and to otherwise provide with respect thereto

46 Authorizing the mayor to execute a cooperative endeavor agreement with the United Way of Northwest Louisiana for the administration of the Shreveport Water Assistance Program and to otherwise provide with respect thereto

- 47 Authorizing the mayor to execute an entity/state agreement between the City of Shreveport and the Louisiana Department of Transportation and Development and to otherwise provide with respect thereto.
- 48 Authorizing the mayor to enter into an Intergovernmental Agreement with the Parish of Caddo for reimbursement of overtime costs and to otherwise provide with respect thereto.
- 49 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts A, F, & G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto. (A/Taylor, F/Green, G/Bowman)
- 50 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts D & E and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto. (D/Boucher, E/Jackson)

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO MARCH 26, 2024)

- 23 To amend Section 50-190 of the Code of Ordinances relative to political signs, and to otherwise provide with respect thereto. (G/Bowman)
- 24 To amend Chapter 74 of the Code of Ordinances, relative to bulk waste collection, and to otherwise provide with respect thereto

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

- 14 Amending Section 94-164 of the Code of Ordinances relative to water rates and to otherwise provide with respect thereto.
- 15 Amending Section 94-165 of the Code of Ordinances relative to sewer rates and to otherwise provide with respect thereto.
- 16 To establish procedures to stabilize water and sewer rate increases and to otherwise provide with respect thereto
- 17 Amending the City of Shreveport, Louisiana, 2024 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 18 Amending the City of Shreveport, Louisiana, 2024 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 19 Closing and abandoning an alley in the Schumpert Subdivision of TAL 23, Shreveport, in Section 37 (T18N-R14W), and to otherwise provide with respect thereto. (B/Brooks)
- 20 Closing and abandoning an alley in the Wimbish Subdivision in Section 32 (T18N-R13W), and to otherwise provide with respect thereto. (B/Brooks)

- 21 To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of updating the regulations for the electrification of fences, and to otherwise provide with respect thereto.
- 22 **Zoning Case No. 23-73-C**: An ordinance to amend the zoning map in the City of Shreveport, Louisiana, on Russell Road at the intersection of Russell Road and Bonnie Street from R-1-5 Single-Family Residential Zoning District to R-1-5 (SPUD) Single-Family Residential Small-Planned Unit Development Zoning District. (A/Taylor)

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

APPEALS

PROPERTY STANDARDS APPEALS: NONE

ALCOHOLIC BEVERAGE ORDINANCE APPEALS: NONE

METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:

Case No. 23-208-C: Appeal by Brunswick Place Citizens, for 0 Youree Dr., Special Use Permit & Site Plan, for BAH Allegra at Shreveport, LP Multi-Family Residential (D/Boucher)

OTHER APPEALS

SOB APPEALS: NONE

TAXI APPEALS: NONE

REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

CLERK'S REPORT: NONE

ADDITIONAL COMMUNICATIONS:

ADDITIONAL COMMUNICATIONS FROM THE MAYOR

ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS

EXECUTIVE SESSION: The Clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters: Mallory Dees vs City of Shreveport et al Suit No: 626,375; First Judicial District Court Caddo Parish, Louisiana

Motion by Councilman Green, seconded by Councilwoman Bowman, to go into executive session. Motion approved by the following vote: Ayes: Councilwoman Taylor, Councilmen Brooks, Taliaferro, Jackson, Green and Councilwoman Bowman. 6. Nays: 0. Out of the Chamber: Councilman Boucher. 1. Absent: 0. Abstentions: 0.

The Council went into executive session at 4:51 p.m. The Executive Session ended at 4:57 p.m.

ADJOURNMENT: There being no further business to come before the council, the city council meeting adjourned at 5:00 p.m.

//s// James Green, Chairman

//s// LaTonya Bogan, Interim Clerk of Council