

PERMIT TO ENCROACH ON CITY PUBLIC RIGHT-OF-WAY

STATE OF LOUISIANA  
PARISH OF CADDO  
CITY OF SHREVEPORT

Be it known on this day, before the undersigned notaries public, duly qualified and commissioned, personally came and appeared:

THE CITY OF SHREVEPORT, a municipality duly organized and existing under the Constitution and laws of the State of Louisiana, represented by and appearing herein through Tom Arceneaux, Mayor, pursuant to and in accordance with the authority granted and conferred by Ordinance No. XX of 2025, hereinafter sometimes referred to as "City",

Which declares that it does hereby grant unto:

Office Facilities Corporation, State of Louisiana

A right of encroachment in and onto a portion of the City public right-of-way as follows:

An encroachment of other improvements not detrimental to City infrastructure extending in and onto a City public right-of-way for 500 Fannin Street as filed and recorded under Instrument No. 2901655, Book L, Page 444 and reinscribed in Plat Book 250, Page 100 of the Conveyance Records of Caddo Parish, Louisiana and as more clearly shown on the Exhibit attached hereto and made a part hereof; and

It is expressly understood and agreed that the rights herein granted include the right to use and occupy the area of the City public right-of-way to the extent specified hereinabove and as shown on the Exhibit attached hereto and made a part hereof.

It is further understood and agreed that Office Facilities Corporation, State of Louisiana, owner of record (or the successor owner) will terminate the encroachment within the City public right-of-way for 500 Fannin Street upon request of City, if and when City shall determine that a need exists for the public use of the area of the encroachment or a portion thereof. The removal of any encroachments thereon shall be at Office Facilities Corporation, State of Louisiana (or the successor owner's) expense and shall be made in an expeditious manner.

It is further understood and agreed that the City shall not be responsible for replacement of any item which must be removed or which is disturbed during any maintenance, alterations, or tests required by the City,

It is further understood and agreed that the City will not be liable for any injury or damage to any person or property occasioned or caused in any manner as a result of the use and occupation of the portion of the City public right-of-way over which this right of encroachment has been granted. Office Facilities Corporation, State of Louisiana and/or the successor owners, further agree to defend, indemnify and hold City harmless from any and all action, demands, claims, damages or causes of actions from personal injury, property damage, or both which may be asserted by any person, firm, or corporation arising out of the use or conditions of the portion of the City public right-of-way upon which this encroachment has been granted.

This Permit to Encroach shall be filed and recorded in the Conveyance Records of Caddo Parish, Louisiana.

Thus done and signed before me, Notary Public, in the City of Shreveport, Caddo Parish, Louisiana, in the presence of the undersigned competent witnesses on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

WITNESSES:

CITY OF SHREVEPORT

Sign \_\_\_\_\_

\_\_\_\_\_

Print \_\_\_\_\_

Tom Arceneaux, Mayor

Sign \_\_\_\_\_

Print \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

Thus done and signed before me, Notary Public, in the City of Shreveport, Caddo Parish, Louisiana, in the presence of the undersigned competent witnesses on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

WITNESSES:

Office Facilities Corporation  
State of Louisiana

\_\_\_\_\_

\_\_\_\_\_

Glen Frazier, Director

\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC