

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
January 13, 2025**

The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Jackson, at 3:00 p.m., Monday, January 13, 2025, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Taliaferro and the Pledge of Allegiance was led by Councilman Brooks. On roll call, the following members were present: Councilwoman Tabatha Taylor, Councilmen Gary Brooks, Jim Taliaferro, Alan Jackson, James Green and Councilwoman Ursula Bowman. 6. Absent: Grayson Boucher. 1. The Council met and set the following agenda for Tuesday, January 14, 2025, agenda:

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ADMINISTRATIVE CONFERENCE  
January 13, 2025  
AND  
CITY COUNCIL MEETING AGENDA  
January 14, 2025

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL COMBINED MEETING DECEMBER 19, 2024**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (resolution 7 of 2003)
    - Revenue Collection Plan & Implementation Report (resolution 114 of 2009)
    - Master Plan Committee Report (resolution 132 of 2012)
    - Budget to Actual Financial Report (resolution 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**
  - B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*Keith Bourgne made general comments as it relates to Ordinance No. 160 of 2024  
Craig Lee made general comments as it relates to film and television.*

*Dwayne Robins made general comments as it relates to dumping trash along I-20 and the city.*

**C. CONFIRMATION AND APPOINTMENTS: NONE**

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS: NONE**

**ORDINANCES: NONE**

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS: NONE**

**ORDINANCES: NONE**

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 192 Authorizing an amendment to the act of donation from the North Shreveport Business Association, Inc., and to otherwise provide with respect thereto.
- 193 Requiring a two-thirds majority vote of the city council to change the use of the property designated for the North Shreveport Public Safety Substation, and to otherwise provide with respect thereto
- 194 Ratifying the execution of certain documents and instruments relative to a community development block grant agreement between the City of Shreveport, Galilee City Affordable Housing, LP and others, and to otherwise provide with respect thereto.
- 199 Authorizing the mayor to execute a license and maintenance agreement with Azteca Systems, LLC-Cityworks, and to otherwise provide with respect thereto.
- 200 Authorizing the mayor to execute a supplemental agreement with McKim and Creed to provide engineering services relative to water modeling, and to otherwise provide with respect thereto.
- 201 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto. (city lighting upgrades)
- 202 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto (A.B. Palmer Park). (E/Jackson)
- 203 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto (Independence Bowl). (G/Bowman)
- 204 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in District G described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto. (G/Bowman)

- 1 Endorsing grant application submission to the U.S. Department of Transportation to secure funds from 2025 discretionary grant funding and to otherwise provide with respect thereto
- 2 Dedicating the 1700 block of Oakdale Street in honor of Lois Bryant Hughes, and otherwise providing with respect thereto. (B/Brooks)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO JANUARY 28, 2025)**

- 3 Adopting the system survey and compliance questionnaire required by the State of Louisiana Legislative Auditor's Office and to provide with respect thereto.
- 4 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto.
- 5 Authorizing the mayor of the City of Shreveport to sign an approval of the assignment by Cypress Energy Partners, LLC of an oil and gas lease to Paloma Natural Gas, LLC, and to otherwise provide with respect thereto.
- 6 Authorizing the mayor to execute an agreement with C. T. Brannon Corp to provide engineering and consulting services for Airport Park and Southern Hills Metro Park Pools, and to otherwise provide with respect thereto.
- 7 Authorizing the mayor to execute a supplemental agreement with Balar Consulting Engineers Inc. to provide engineering services for capital roadway improvements, and to otherwise provide with respect thereto.
- 8 Authorizing the mayor to execute a supplemental agreement with E-Source Companies LLC to provide consulting services for advanced water metering infrastructure, and to otherwise provide with respect thereto.
- 9 Authorizing the mayor to execute a consulting services agreement with John J. Guth and Associates to provide engineering services relative to municipal courts building HVAC renovations, and to otherwise provide with respect thereto.
- 10 Granting City Council approval for the mayor to pay the premiums and execute documents in connection with the purchase of insurance for the city's excess workers' compensation and inland marine for the period beginning January 1, 2025 and otherwise providing with respect thereto.

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO JANUARY 28, 2025)**

- 1 Amending the 2025 General Fund Budget and to otherwise provide with respect thereto (G/Bowman)
- 2 Amending the 2025 budget for the Community Development Special Revenue Fund and to otherwise provide with respect thereto

- 3 Amending the City of Shreveport, Louisiana, 2025 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto. (Amtrack)
- 4 Amending the City of Shreveport, Louisiana, 2025 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto. (Bayou Pierre Drainage)
- 5 Amending the City of Shreveport, Louisiana, 2025 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto. (Paloma Natural Gas)
- 6 Amending the City of Shreveport, Louisiana, 2025 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto. (University Park Subdivision)

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 40 An ordinance authorizing the lease of portions of Stageworks of Louisiana, a city-owned property, to G-Unit Film & Television Louisiana, LLC, and to otherwise provide with respect thereto. **(postponed on December 19, 2024 until January 28, 2025)**
- 156 **Zoning Case No. 24-140-C**: An ordinance to amend the official zoning map of the city of Shreveport Unified Development Code, by rezoning property located Southwest Corner of Greenwood and Forge Road, Shreveport, Caddo parish, Louisiana, from I-2 heavy industrial zoning district to I-1 light industrial zoning district, and to otherwise provide with respect thereto. (G/Bowman)
- 157 Closing and abandoning a portion of the Sanders Street dedication in the Steere Courts Subdivision, in Section 22 (T17N-R14W), and otherwise provide with respect thereto. (D/Boucher)
- 158 To amend Section 94-163 b and g of Chapter 94 of the City of Shreveport, Louisiana Code of Ordinances relative to billing and collections and to otherwise provide with respect thereto.
- 159 **Zoning Case No 24-61-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located east side of West Canal Boulevard, approximately 280 feet south of West 70th Street, Shreveport, Caddo Parish, Louisiana, R-1-7 single-family residential zoning district C-2 corridor commercial zoning district, and to otherwise provide with respect thereto. (F/Green)
- 160 **Zoning Case No. 24-126-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the north side of Hattaway lane, approximately 430 feet west of Forbing Road, Shreveport, Caddo Parish, Louisiana, from R-1-7 single family residential to R-1-7 (CZD), single-family residential conditional zoning district, and to otherwise provide with respect thereto . (D/Boucher)
- 161 **Zoning Case No. 24-165-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located southwest corner of Henderson Avenue and Pierremont Road, Shreveport, Caddo Parish, Louisiana, R-1-7 single

family zoning district to C-3 general commercial zoning district, and to otherwise provide with respect thereto. (C/Taliaferro)

162 **Zoning Case No. 24-175-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the south side of Broadacres Road approximately 1,480 feet west of Buncombe Road, Shreveport, Caddo Parish, Louisiana, from R-1-7 single family zoning district to R-A rural- agricultural zoning district, and to otherwise provide with respect thereto. (G/Bowman)

163 **Zoning Case No. 24-182-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located north side of Greenwood Road, approximately 600 feet east of Hutchinson Street, Shreveport, Caddo Parish, Louisiana, from C-3 general commercial zoning district and R-1-7 single family residential zoning district to C-4 heavy commercial zoning district, and to otherwise provide with respect thereto. (A/Taylor)

164 **Zoning Case No. 24-189-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the east side of Lakeshore Drive, approximately 630 feet south of Dilg League, Shreveport, Caddo Parish, Louisiana, from R-1-7 single family residential zoning district C-1 neighborhood commercial zoning district, and to otherwise provide with respect thereto. (G/Bowman)

## **10. TABLED LEGISLATION**

### **A. ORDINANCES/RESOLUTIONS:**

- 70 To amend Chapter 38 of the Shreveport Code of Ordinances relative to vacant structures, and to otherwise provide with respect thereto.
- 144 Approving the Mayor's decision to extend declarations of public health and safety emergency number 24-0001 and 24-0002 due to property conditions, and to otherwise provide with respect thereto.

### **APPEALS**

**PROPERTY STANDARDS APPEALS: NONE**

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS: NONE**

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS: NONE**

### **OTHER APPEALS**

**SOB APPEALS: NONE**

**TAXI APPEALS: NONE**

### **REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT: NONE**

### **ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**ELECTION OF COUNCIL OFFICERS** Chairman of the Council Vice-Chairman of the Council

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive Session to receive information relative to the following matter: Marilyn Bounds vs American Alternative Insurance et al Suit No: 621,119; First Judicial District Court Caddo Parish, Louisiana

**Motion by Councilman Green, seconded by Councilwoman Taylor, to go into executive session. Motion approved by the following vote: Ayes: Councilwoman Taylor, Councilmen Brooks, Taliaferro, Jackson, Green and Councilwoman Bowman. 6. Nays: Councilman**

**Boucher. 1. Out of the Chamber: 0. Absent: 0. Abstentions: 0.**

The Council went into executive session at 4:28 p.m. The Executive Session ended at 4:38 p.m.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 4:39 p.m.

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*//s// Alan Jackson, Chairman*

*//s// LaTonya Bogan, Clerk of Council*