

**FACT SHEET**

**CITY OF SHREVEPORT,  
LOUISIANA**

**A RESOLUTION AUTHORIZING THE MAYOR  
TO EXECUTE A LEASE AGREEMENT BETWEEN  
THE CITY OF SHREVEPORT AND THE  
BIOMEDICAL RESEARCH FOUNDATION AND  
TO OTHERWISE PROVIDE WITH RESPECT  
THERETO.**

**DATE**  
November 19, 2024

**ORIGINATING DEPARTMENT**  
SPAR  
**COUNCIL DISTRICT**

**SPONSOR**

**PURPOSE**

To authorize the mayor to execute a lease between the City of Shreveport and the BioMedical Research Foundation (BRF) for buildings and property located at 2031 Kings Highway, Shreveport, Louisiana 71103 to be used as a Shreveport Police Department substation.

**BACKGROUND INFORMATION**

Current conditions at the Shreveport Police Department facility, 1234 Texas Avenue, present a hazard to the health and welfare of SPD staff and require staff be relocated to more suitable facilities. The department identified properties within the city to lease and utilize for substations. Appropriate SPD staff will be relocated to these locations. One property is located at 2031 Kings Highway, Shreveport, Louisiana 71103. The premises consist of a portion of the building totaling 11,525 square feet. The property is owned by BRF. Proposed lease terms are for 36 months at \$20,186.49 per month base rent. Additional rent may be charged if SPD opts for additional services related to the lease. Upon expiration of the initial term, the lease may be renewed on a month-to-month basis with an annual CPI adjustment. This resolution authorizes the mayor to execute the lease for the described property.

**TIMETABLE**

Introduction: November 22, 2024  
Final Passage: December 10, 2024

**ATTACHMENT(S)**

Lease Agreement

**SPECIAL PROCEDURAL REQUIREMENTS**

**ALTERNATIVES**

(1) Adopt the resolution as submitted, or (2) Amend the resolution, or (3) Reject the resolution.

**RECOMMENDATION**

Approval of this ordinance is recommended.

**FACT SHEET PREPARED BY:** Edward F. Jones  
Assistant City Attorney

**RESOLUTION NO. \_\_\_\_ OF 2024**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT BETWEEN THE CITY OF SHREVEPORT AND THE BIOMEDICAL RESEARCH FOUNDATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**BY:**

**WHEREAS**, due to hazardous conditions at the current Shreveport Police Department (SPD) facility, 1234 Texas Avenue, the City of Shreveport desires to relocate SPD staff to more suitable locations; and

**WHEREAS**, SPD identified property located within the city suitable for use as police substations; and

**WHEREAS**, one property identified by SPD as suitable for use as an SPD substation is located at, 2031 Kings Highway, Shreveport, Louisiana 71103 consisting of a portion of a single building totaling 11,525 square feet and

**WHEREAS**, the property is owned by the BioMedical Research Foundation who agreed to lease the property to SPD for an initial 36-month term for \$20,186.49 per month and upon expiration of the initial term, the lease may be renewed on a month-to-month basis with an annual CPI adjustment to rental payments; and

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Shreveport, in due, regular, and legal session convened, that the mayor is hereby authorized to enter into a lease with the BioMedical Research Foundation substantially in accordance with the draft thereof filed for public inspection with the original of this resolution in the Office of the Clerk of Council on November 19, 2024.

**BE IT FURTHER RESOLVED** that if any provisions or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items, or applications; and, to this end, the provisions of this ordinance are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

**APPROVED AS TO LEGAL FORM:**

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City Attorney's Office