

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*February 12, 2024***

The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Jackson at 3:00 p.m., Monday, February 12, 2024, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilman Brooks. On roll call, the following members were present: Councilwoman Tabatha Taylor, Councilmen Gary Brooks, Jim Taliaferro, Grayson Boucher (arrived at 3:03 p.m.), Alan Jackson, James Green and Councilwoman Ursula Bowman. 7. Absent: 0. The Council met and set the following agenda for Tuesday, February 13, 2024, agenda:

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**ADMINISTRATIVE CONFERENCE  
February 12, 2024  
AND  
CITY COUNCIL MEETING AGENDA  
February 13, 2024**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING JANUARY 22, 2024 JANUARY 23, 2024**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (resolution 7 of 2003)
    - Revenue Collection Plan & Implementation Report (resolution 114 of 2009)
    - Mr. Clarke provided a Master Plan Committee Report (resolution 132 of 2012)
    - Budget to Actual Financial Report (resolution 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**
  - B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*Marvin Muhammad made general comments as it relates to Resolution No. 30 of 2024.*

**C. CONFIRMATION AND APPOINTMENTS:** Oliver Jenkins – Shreveport Airport Authority,  
Gregory Trompe – Assistant City Attorney

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** NONE

**ORDINANCES:** NONE

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** NONE

**ORDINANCES:** NONE

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 12 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts F & G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto.
- 13 Authorizing the Mayor to execute an Entity/State agreement between the City of Shreveport and the Louisiana Department of Transportation and Development and to otherwise provide with respect thereto. (Kings Hwy)
- 14 Authorizing the Mayor to execute an Entity/State agreement between the City of Shreveport and the Louisiana Department of Transportation and Development and to otherwise provide with respect thereto. (Shreveport pvmt prgm)
- 15 To allocate funds to Specific Not-For-Profit Organizations from funds budgeted in the 2024 General Fund and Riverfront Fund Budgets and to otherwise provide with respect thereto
- 16 Recognizing Chief John Paul Lane, and otherwise providing with respect thereto. (A/Taylor)
- 17 Recognizing Quinn Echols, and otherwise providing with respect thereto. (G/Bowman)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO FEBRUARY 27, 2024)**

- 18 Authorizing the City of Shreveport, Louisiana, Purchasing Agent to reject all bids received for Riverview Park Fountain Repairs Bid IFB #23-054 and to otherwise provide with respect thereto.
- 19 Adopting the system survey and compliance questionnaire required by the Legislative Auditor's office of the State of Louisiana and to provide with respect thereto.
- 20 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto. (Project Swim)

- 21 Authorizing the mayor to execute a cooperative endeavor agreement between the City of Shreveport and the State of Louisiana Department of the Treasury and to otherwise provide with respect thereto. (Street and Road Repair and Street Lighting)
- 22 To enter into a cooperative endeavor agreement with the Shreveport Implementation and Redevelopment Authority and to otherwise provide with respect thereto.
- 23 Authorizing the mayor to execute an agreement between the City of Shreveport and the ARC Caddo-Bossier; and to otherwise provide with respect thereto.
- 24 Authorizing the mayor to enter into a cooperative endeavor agreement with and accept a donation from the Downtown Development Authority, and to otherwise provide with respect thereto.
- 25 Authorizing an agreement between the City of Shreveport and Overton Brooks VA Medical Center relative to a temporary construction servitude and a permanent servitude on city-owned property, and to otherwise provide with respect thereto.
- 26 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in District F and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this resolution; and to otherwise provide with respect thereto.
- 27 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts E & F and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this resolution; and to otherwise provide with respect thereto.
- 28 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts F & G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this resolution; and to otherwise provide with respect thereto.
- 29 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts F & G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this resolution; and to otherwise provide with respect thereto
- 30 Ordering and calling a special election to be held in the City of Shreveport, State of Louisiana, to authorize the incurring of debt and issuance of bonds; making application to the State Bond Commission; and providing for other matters in connection therewith.

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO  
FEBRUARY 13, 2024)**

- 11 Amending the 2024 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto
- 12 Amending the City of Shreveport, Louisiana, 2024 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 13 Declaring a public emergency in connection with the emergency repair of the main water service line and other equipment at Independence Stadium, and to otherwise provide with respect thereto.
- 14 Amending Section 94-164 of the Code of Ordinances relative to water rates and to otherwise provide with respect thereto.
- 15 Amending Section 94-165 of the Code of Ordinances relative to sewer rates and to otherwise provide with respect thereto.
- 16 To establish procedures to stabilize water and sewer rate increases and to otherwise provide with respect thereto

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 4 To amend Sections 26-175 of the City of Shreveport, Louisiana, Code of Ordinances, relative to claims filed against the city, and to otherwise provide with respect thereto.
- 5 To amend Sec. 90-327 of the Shreveport Code of Ordinances relative to the hours of operation for parking meters and parking meter technology, and otherwise providing with respect thereto. (B/Brooks)
- 9 **Zoning Case No. 23-207-C**: An ordinance to amend the official zoning map of the City of Shreveport unified development code, by rezoning property located southwest lot of Line Avenue and Jordan Street, Shreveport, Caddo Parish, LA., from C-UC Urban Corridor zoning district to IC Institutional Campus zoning district, and to otherwise provide with respect thereto. (B/Brooks)
- 10 **Zoning Case No.23-211-C**: An ordinance to amend the official zoning map of the City of Shreveport unified development code, by rezoning property located Northwest corner of Walker Road and Mackey Lane, Shreveport, Caddo Parish, LA., from R-1-7 Single-Family Residential zoning district to C-2 Corridor Commercial zoning district, and to otherwise provide with respect thereto. (E/Jackson)

**10. TABLED LEGISLATION**

**A. ORDINANCES/RESOLUTIONS:**

**APPEALS**

**PROPERTY STANDARDS APPEALS: NONE**

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS: NONE**

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS: NONE**

**OTHER APPEALS**

**SOB APPEALS: NONE**

**TAXI APPEALS: NONE**

**REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT: NONE**

**ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters: Friends of Fairgrounds Field LLC, et al. v. City of Shreveport, et al. No. 639,897 – B, First Judicial District Court, Caddo Parish, Louisiana Lafitte Investments, LLC – 400 Texas Avenue Claim Number 48118.

**Motion by Councilwoman Taylor, seconded by Councilwoman Bowman, to go into executive session. Motion approved by the following vote: Ayes: Councilwoman Taylor, Councilmen Brooks, Taliaferro, Boucher, Jackson and Councilwoman Bowman. 6. Nays: 0. Out of the Chamber: Councilman Green. 1. Absent: 0. Abstentions: 0.**

The Council went into executive session at 5:28 p.m. The Executive Session ended at 5:48 p.m.

The council reconvened at 5:56 p.m. Chairman Jackson asked for motion to take an agenda item out of order.

**Motion by Councilman Green, seconded by Councilwoman Bowman, to discuss agenda Item 14B, council investigation report. Motion approved by the following vote: Ayes: Councilwoman Taylor, Councilmen Brooks, Taliaferro, Jackson, Green and Councilwoman Bowman. 6. Nays: 0. Out of the Chamber: 0. Absent: Councilman Boucher. 1. Abstentions: 0.**

Chairman Jackson: I think we read the report. I do want you to offer for the record, your recommendation as to how we move forward. If there are any recommendation how to prevent any action that were deemed, maybe in the gray area and how do we move forward from here on out.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 6:19 p.m.

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*//s// James Green, Chairman*

*//s// LaTonya Bogan, Interim Clerk of Council*